

Search for a Device

Backflow Test Report Online Lodgement Quick Reference Sheet

Overview

This Quick Reference Sheet shows how to **find a Registered Boundary Backflow Device** within Backflow Test Report Online Lodgement.

Things You Need To Know

You will require the following information:

- Device Serial Number, or
- Water / Fire Service Meter Number, and
- Address of Property to confirm the correct meter / device

Search for a device

1. Go to the [Submit Backflow Device Test Reports](#) web page.
2. Enter your **Email Address** and **Password**.
3. Click **Sign in**.

The **Search For Property** screen displays.

4. Tick the **I don't know the meter number** checkbox.
5. Click **SEARCH**.

The **Search by Backflow Device Serial Number** screen displays.

6. Complete the **Enter the backflow device serial number** field using at least four (4) characters, for example A2290
7. Click **SEARCH**.

The screenshot displays the 'Backflow Online' web application. At the top, there is a header with the 'WATER CORPORATION' logo and 'Backflow Online' text. Below the header, the main content area is divided into two sections. The left section is titled 'Submit Backflow Device Test Reports' and contains a login form with fields for 'Email Address' and 'Password', a 'Sign in' button, and a link for 'Forgotten your password?'. The right section is titled 'New User?' and provides information about registration, including a 'Register now' button and a link for 'Registration and Login help'. Below the login section, there are two search screens. The first is 'Search For Property', which has a sub-header 'Search by Property Water Meter Number' and a text input field for 'Enter the property water meter number'. It also includes a checkbox for 'I don't know the meter number' and a 'SEARCH' button. The second search screen is 'Search by Backflow Device Serial Number', which has a sub-header 'Search by Backflow Device Serial Number' and a text input field for 'Enter the backflow device serial number'. It also includes a 'SEARCH' button.

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The **Property Search Results** screen displays.

8. Select the property that matches the device location.

Note: A maximum of five (5) results will be displayed. If the property required does not appear, click **SEARCH BY DEVICE NUMBER** to search again using more characters to narrow the search results. Alternatively, you may need to use fewer characters especially if the serial number contains letters.

A list of matching water meters and devices will display.

9. Select the required device.
10. Click either:
 - **TEST DEVICE:** Select the required meter/device. Complete Test Results and select **Email report** for a copy to be sent to your email address; or
 - **REPLACE DEVICE:** refer to [Add or replace a device](#); or
 - **ADD DEVICE:** refer to [Add or replace a device](#)

No Matching Results

11. If the If the property search is not successful, click the **SUBMIT NEW REPORT** button at the bottom of the screen to manually submit a property boundary Test Report.

Property Search Results

Your search for Backflow Device Serial Number" A2290" found 3 matching properties.

Select	Address	Suburb
<input type="radio"/>	LOT 893 Eyre St	ESPERANCE
<input type="radio"/>	19 Malibu Rd	SAFETY BAY
<input type="radio"/>	1 Beaton Rd	SOUTHERN CROSS

If you cannot find the property you are searching for, please check the following:

- Is the property water meter number correct?
- Is the backflow device serial number correct?
- Is it a property boundary containment device?
- Is the device registered with the Water Corporation?

Click one of the buttons below to search again.

[Search By Meter Number](#) [Search By Device Number](#) [Submit New Report](#)

Meters and Devices

Meters and Devices found for "LOT 893 Eyre St ESPERANCE"

Select	Meter Number	Meter Size	Backflow Device Type	Device Size	Device Make	Device Serial	Last Test
<input type="radio"/>	FDO200375	50 mm	Reduced Pressure Zone Device	50 mm	Wilkins	A229037	03/07/2019

*Test Report now with the Water Corporation to be processed.
Note: New backflow devices added or replaced will not appear on this list until verified by the Water Corporation.

[TEST DEVICE](#) [REPLACE DEVICE](#) [ADD DEVICE](#)

Use TEST DEVICE to submit a test for an existing device.
Use REPLACE DEVICE to replace an existing device with a new device.
Use ADD DEVICE to install a new device.

[Click here for Replace Device/Add Device help](#)

Property Search Results

Your search for Property Water Meter Number" bc12345" found 0 matching properties.

Select	Address	Suburb
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If you cannot find the property you are searching for, please check the following:

- Is the property water meter number correct?
- Is the backflow device serial number correct?
- Is it a property boundary containment device?
- Is the device registered with the Water Corporation?

Click one of the buttons below to search again.

[Search By Meter Number](#) [Search By Device Number](#) [Submit New Report](#)