

How to Find an Unmetered Fire Service

Backflow Test Report Online Lodgement Quick Reference Sheet



Overview

This Quick Reference Sheet shows how to **find a registered boundary Backflow device on an unmetered fire service** within Backflow Test Report Online Lodgement.

Things You Need To Know

You will require the following information to find a device/RAG:

- Main water meter;
- Device serial number if available; or
- Address of Property to confirm the correct meter/device.

Find an unmetered fire service

1. Go to the [Submit Backflow Device Test Reports](#) web page.
2. Enter your **Email Address** and **Password**.
3. Click **Sign in**.



Submit Backflow Device Test Reports

Login to submit backflow test reports for property boundary containment devices.

Email Address
|

Password
Password

Sign in [Forgotten your password?](#)

Register now

Registration and Login help

New User?
By registering, you will be able to submit property boundary device test reports to the Water Corporation.
To register, you will need your unique Backflow Tester ID Number, your accredited backflow tester's certification and an email address.
If you need help with your Backflow Tester ID Number, please contact the Backflow team on (08) 9373 1412.

The **Search For Property** screen displays.

4. Complete the **Enter the property water meter number** field. For example BC1120799.

Note: This can be any boundary water meter on the property.

5. Click **Search**.

Search For Property

Search by Property Water Meter Number

Enter the property water meter number

Enter at least 6 characters of the property water meter number

I don't know the meter number

SEARCH

The **Property Search Results** screen displays.

6. **Select** the required property.

Property Search Results

Your search for Property Water Meter Number* BC1120799* found 1 matching properties.

Select	Address	Suburb
<input type="radio"/>	33 Rigali Way	WANGARA

If you cannot find the property you are searching for, please check the following:

- Is the property water meter number correct?
- Is the backflow device serial number correct?
- Is it a property boundary containment device?
- Is the device registered with the Water Corporation?

Click **NEW SEARCH** to search again.

NEW SEARCH

To submit a test report for a property boundary containment device on a property not listed in the table, please click [here](#).

A list of known water meters and devices will display.

Note: An unmetered fire service will be shown as **FIRESEV**.

7. **Select** the required meter/device.
8. Click either:
 - **TEST DEVICE;**

Meters and Devices

Meters and Devices found for "33 Rigali Way WANGARA"

Select	Meter Number	Meter Size	Backflow Device Type	Device Size	Device Make	Device Serial	Last Test
<input type="radio"/>	FIRESEV2	100 mm	Double Check Valve	100 mm	Febco	N1109160528	05/03/2015
<input type="radio"/>	BC1120799	20 mm	Reduced Pressure Zone Device	20 mm	Febco	H20049	05/03/2015

*Test Report now with the Water Corporation to be processed.

TEST DEVICE **REPLACE DEVICE** **ADD DEVICE**

Use **TEST DEVICE** to submit a test for an existing device.
Use **REPLACE DEVICE** to replace an existing device with a new device.
Use **ADD DEVICE** to install a new device.

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- **REPLACE DEVICE;** or
 - **ADD DEVICE.**
9. Complete the details as required.

No matching results

1. If the property required does not display, click **NEW SEARCH.**
2. Tick the **I don't know the meter number** checkbox.

The **Search by Backflow Device Serial Number** section will display.

3. Complete the **Enter the backflow device serial number** field using at least four (4) characters.
4. Click **SEARCH.**
5. If the device search is **not** successful or a device serial number is **not** available, click the link at the bottom of the screen under **NEW SEARCH** to manually submit a test report.
6. Complete and submit a test report for the boundary device tested.
7. Click **PRINT REPORT** or **EMAIL REPORT** to receive a copy of the completed report.

Property Search Results

Your search for Property Water Meter Number" BC1120799" found 1 matching properties.

Select	Address	Suburb
<input type="radio"/>	33 Rigali Way	WANGARA

If you cannot find the property you are searching for, please check the following:

- Is the property water meter number correct?
- Is the backflow device serial number correct?
- Is it a property boundary containment device?
- Is the device registered with the Water Corporation?

Click **NEW SEARCH** to search again.

NEW SEARCH

To submit a test report for a property boundary containment device on a property not listed in the table, please click [here](#).

Search For Property

Search by Property Water Meter Number

Enter the property water meter number

Enter at least 6 characters of the property water meter number

I don't know the meter number

Search by Backflow Device Serial Number

Enter the backflow device serial number

Enter at least 4 characters of the backflow device serial number

SEARCH

Property Search Results

Your search for Backflow Device Serial Number" 255548854587" found 0 matching properties.

Select	Address	Suburb
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If you cannot find the property you are searching for, please check the following:

- Is the property water meter number correct?
- Is the backflow device serial number correct?
- Is it a property boundary containment device?
- Is the device registered with the Water Corporation?

Click **NEW SEARCH** to search again.

NEW SEARCH

To submit a test report for a property boundary containment device on a property not listed in the table, please click [here](#).

Test report submitted to the Water Corporation

BACK TO SEARCH RESULTS **PRINT REPORT** **EMAIL REPORT**