## Non-residential reporting information sheet

We offer CSV reports for customer requiring data for multiple accounts to make it easier for you to view information.

## What data can you provide?

- Report A (#958484): to be provided for local governments / single customer number
- Report B (#680629) to be provided for third-party customers / multiple customer numbers

The reports include:

- annual water use data and detailed reading date data (kLs)
- annual water use costs (\$)
- financial year service charges (\$).

## How can I request my reporting data?

To request your reports, please email <u>customer.solutions@watercorporation.com.au</u> with the below information:

- Name of the customer you are requesting for and/or customer number
- Report type required. If the request is on behalf of a customer, an approval letter from the customer dated within the last 12 months is required.

Please note: Requests will be responded within 10 business days.

## How can I read my report?

Each report comes with a cover page that outline the report's inclusions and instructions. Please note that due to system limitations, these reports should be used as a guideline for measuring efficiency and water use. We encourage customers to conduct their own analysis for their reporting needs.

