

# Health, safety and environment qualification

## Health, Safety and Environment (HSE) management plans

### Are we required to use a Water Corporation HSE management plan template?

No, we encourage you to use your company's HSE Plan. For companies that do not have a HSE management plan, Water Corporation accepts the Comcare [Work Health and Safety Management Plan](#) with six additional criteria.

The six additional criteria we require are:

1. Stop work authority:

*Describe how you communicate to all workers, the legal right to stop unsafe work, if workers feel they are working in unsafe conditions, e.g. inductions, toolboxes, prestarts.*

2. Fitness for work – alcohol and other drugs

*Describe how your company manages alcohol and other drugs in the workplace, e.g. pre-employment medical, random alcohol and drug testing, for cause testing.*

3. Subcontractor safety management

*Define your subcontractor safety management process, if applicable. The process should include:*

- *how you select subcontractors, e.g. based on capability to manage risk, past performance*
- *how you manage subcontractors, e.g. supervision, monitoring, auditing to ensure HSE compliance*
- *how you evaluate subcontractors, e.g. review process on HSE performance.*

4. Management of change

*Define your management of change process for changes to the work, workplace, plant, equipment or procedures. The process should include:*

- *how you manage changes, e.g. impact assessments, communicating via prestart before changes*
- *how you ensure relevant risk management documentation such as Safe Work Method Statements (SWMS) reflect the changes, e.g. review process, auditing.*

5. Injury management

*Define your injury management process for workers returning to work after a work-related illness or injury.*

6. Environmental management

*Describe how your company manages environmental risks for the safe management of the environment during works.*

To help ensure you meet all the HSE qualification criteria, please complete all sections of the [template](#) and the six additional criteria above.

If you have any questions regarding the use of template, please email HSE prequalification on [HSE.prequalapp@watercorporation.com.au](mailto:HSE.prequalapp@watercorporation.com.au).

